



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS
E-PASSPORT APPLICATION

NOT FOR SALE

THIS FORM IS NOT FOR SALE. DO NOT LEAVE ANY SPACES BLANK, INDICATE N/A IF NOT APPLICABLE
PROVIDING FALSE STATEMENTS IS PUNISHABLE BY LAW (R. A. 8239)

Note:

Foreign Service Post:

TORONTO PCG
Suite 700, 160 Eglinton Avenue East, Toronto, Ontario, Canada M4P 3B5

LAST NAME

PLACE OF BIRTH

FIRST NAME

DATE OF BIRTH
(Ex. 14 January 2016)

MIDDLE NAME

GENDER: Male Female

CIVIL STATUS: Single Married Annulled Widow/er Legally Separated

NAME OF SPOUSE
(First - Middle - Last Name)

CITIZENSHIP

APPLICANT'S ADDRESS

APPLICANT'S CONTACT #

EMAIL ADD

ADDRESS in PHILIPPINES

CONTACT # in PHL.

OCCUPATION

WORK ADDRESS

CONTACT #

NAME OF FATHER
(First - Middle - Last Name)

CITIZENSHIP

MAIDEN NAME OF MOTHER
(First - Middle - Last Name)

CITIZENSHIP

Citizenship Acquired By: Birth Dual Citizenship
 Marriage Naturalization
 Election Others

Purpose of Travel: Tour Work Others
 Study Seafarer
 Business Migration

Are you a holder of foreign passport? Yes No
If Yes, from which country?

Have you ever been issued a Philippine passport? Yes No
If Yes, Latest Passport Number:
Date Issued: Place Issued:

This serves as Affidavit of Support & Consent to Travel
(For Applicants below 18 years old ONLY)

Name of minor's travelling companion:
Companion's relationship:
Address/Contact Number:
Signature of Parent/Legal Guardian:

WAIVER OF LIABILITY

1. I waive any & all claims that I may now and in the future have against, & release & hold free from any responsibility or liability & agree not to sue the Philippine Consulate in Toronto or any of its officers & staff or its agents/representatives for any personal injury, expense, loss or damage that I may suffer or sustain as a result or by reason of the mailing of my passport/documents using the services of Canada Post or courier.

2. Should my passports/document not be delivered and is returned by the courier to the Consulate, I agree to reimburse the Consulate for the penalty charged and to assume the cost of re-mailing said passport/document.

Mail Tracking No.: Signature

I SOLEMNLY SWEAR that **1)** I am a Filipino Citizen; **2)** The information I provided in this application are true and correct; **3)** The supporting documents attached are authentic; **4)** I have not been issued a passport under any other name; **5)** I am aware that under the law, I am allowed to hold only one passport at any given time; **6)** I am aware that making false statements and furnishing falsified or forged documents are punishable by law.

Signature over Printed Name of Applicant

EMBASSY / CONSULATE OF THE REPUBLIC OF THE PHILIPPINES

Date:
Service No.:
O.R. NO.:
Fee Paid:

Processor: Encoder: Signing Officer:
Received Cancelled Passport: Received New Passport:
Borrowed Passport: Remarks:

E-PASSPORT APPLICATION

Filipino citizens are entitled to a Philippine passport. Filipino citizens who have acquired Canadian citizenship are eligible to apply for a Philippine passport **AFTER** re-acquisition of their Philippine citizenship under RA 9225.

PERSONAL APPEARANCE IS REQUIRED FOR PASSPORT APPLICATION. PLEASE COME **IN PROPER BUSINESS ATTIRE** (WITH COLLAR AND SLEEVES). APPLICANTS WILL BE REQUIRED TO TAKE OFF THEIR EYEGLASSES, CONTACT LENSES AND/OR FACIAL PIERCINGS DURING PHOTO, BIOMETRIC AND DATA CAPTURE. FACIAL EXPRESSION SHOULD BE NEUTRAL (NO HEAVY MAKE-UP, EYELINER OR FALSE EYELASHES) WITH MOUTH CLOSED. EARS SHOULD BE MADE VISIBLE AND FOREHEAD MUST BE CLEARED (BANGS SHOULD NOT COVER FOREHEAD OR TOUCH THE EYEBROWS).

PASSPORT RENEWAL

PROCESSING TIME: APPROXIMATELY 10-12 WEEKS

General requirements:

- A. Latest passport with photocopy of the data page (page showing photo & complete name)
 - B. Duly accomplished passport application form
 - C. Original and photocopy of one of the following: Applicant's valid Permanent Resident Card/Work Permit, Dual Citizenship Certificate (Order of Approval/Identification Certificate/Oath of Allegiance), valid Confirmation of Permanent Residency, or valid Tourist Visa to Canada, whichever is applicable.
- Fee: CAN\$81.00

**** Holder of any of the following (1) passport issued on or before 01 May 1995; (2) Machine Readable Ready Passport (MRRP/Green); (3) Machine Readable Passport (MRP/series that starts with "XX"); (4) passport with incomplete Place of Birth (province only – e.g. PAMPANGA or METRO MANILA)**

- D. PSA/NSO Original Birth Certificate in Security Paper
- F. Other supporting document as may be necessary (i.e. PSA (Philippine Statistics Authority)/NSO(National Statistics Office) **Marriage Certificate**, if married and using married surname, etc.)
- E. At least one (1) valid identification document, and

Change of name from single to married: ** PSA/NSO Website - www.ecensus.com.ph

Requirements **A, B, C, D** (if applicable), plus

- G. **If married in the Philippines** - Original NSO Marriage Certificate
 - H. **If married outside of the Philippines**– copy of the Marriage Report duly authenticated by the PSA/NSO
- Fee: CAN\$81.00

Change of name from married to single:

Due to death of spouse:

Requirements **A, B, C, D** & G or H, plus

- I. Death certificate from PSA/NSO of the deceased husband; or Court Order for presumptive death
- Fee: CAN\$81.00

Due to Annulment/Divorce: (those recognized under Philippine Laws)

Requirements **A, B, C, D** & E or F, plus

- J. Duly authenticated copy of annulment/divorce decree/order* and NSO-issued Marriage Certificate with the annotation on the annulment/divorce; *Divorce should be duly recognized by a Philippine Court
- Fee: CAN\$81.00

Married applicants who opt not to use husband's surname (This is allowed if husband's surname has not been used before.):

- K. Affidavit that applicant has opted to use maiden surname.

II. REPLACEMENT OF LOST PASSPORT

(Please take note that there will be a 15-day verification period prior to the processing of application for replacement of lost valid passport. Applicant must first submit the passport application form together with the police report and affidavit of loss to commence the 15-day verification period. Applicant will be required to come back to the Consulate for biometric data & photo capture after the 15-day verification.)

Requirements **B, C, D**, plus

- L. Police Report (if lost passport is still valid) from your locality. Those within Toronto Police Service, proceed to 40 College Street, Toronto, M5G 2J3
- M. Affidavit of Loss (may be accomplished at Philippine Consulate General for separate fee of CAN\$33.75)
- N. Original PSA/NSO issued birth certificate.
- O. Original PSA/NSO issued marriage certificate (for married applicants)
- P. Photocopy of latest/lost passport, if available

Additional Requirements (if applicable) **E or F, G, H, I, J, K**

Fee: CAN\$202.50 for lost e-passport/CAN\$121.50 for lost MRP or green/brown passport; CAN\$33.75 for the Affidavit of Loss

III. PASSPORT APPLICATION FOR MINORS (under 18 years)

First Time Applicants:

Requirements **B, C** plus

- Q. **Original PSA/NSO Birth Certificate** or **Report of Birth** for those reported to the Consulate General in Toronto for 4 months and beyond; or was reported to another Consulate/Embassy with proper jurisdiction; **or** Report of Birth issued by the Consulate General- Toronto, in cases of newly issued Report of Birth
- R. Personal appearance of either parent, **PSA/NSO Marriage Contract/Report of Marriage** and a valid passport of parents (if minor is legitimate)
- S. Personal appearance of mother and valid passport of mother (if minor is illegitimate)
- T. Original and photocopy of valid passport of the parent/s or the person travelling with the minor

Fee: CAN\$81.00

Renewal:

Requirements **A, B, C, Q, R, S** & T

Fee: CAN\$81.00 for new passport

Derivative of a Dual Citizen under R.A. 9225:

Requirements **B, Q, T** and **R** or **S** (whenever applicable), plus

- U. Original & photocopy of the Identification Certificate of the child/applicant
- V. Original & photocopy of the Order of Approval of the parent with the name of the child/applicant

IV. PASSPORT RELEASE

New passport will be available approximately 10-12 weeks after date of application. Applicant may send a representative with a valid ID and photocopy thereof with a letter of authorization bearing the applicant's signature if he/she cannot personally claim the new passport (please refer to the reminder in the Claim Slip that will be given) **or** may provide a self-addressed prepaid return envelope (If through Canada Post with a signature on delivery sticker) for mail option. The Consulate will **NOT** assume responsibility for passports/documents that may be lost in the mail.

V. MODE OF PAYMENT

Applicants may pay the exact amount in cash or by money order/bank draft payable to the Philippine Consulate General.

Note: For further information please email us at consularmatters@philcongen-toronto.com or call (416) 922-7181 ext. 2786 or visit our website at www.philcongen-toronto.com.