



DEPARTMENT OF FOREIGN AFFAIRS

Office of Consular Affairs Last Revision: 07 October 2017

INSTRUCTIONS: Please PRINT entries legibly using black or blue ink only.
Supply the necessary information and indicate "N/A" for entries with no answers.
Tick (✓) boxes as appropriate.

Site: TORONTO PCG

Date/Time: Day, DD Mon YYYY/0000HR

Booking Reference No. _____

PASSPORT APPLICANT'S INFORMATION

1. LAST NAME

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2. FIRST NAME

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3. MIDDLE NAME or MAIDEN LAST NAME

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4. SEX

- MALE**
 FEMALE

5. DATE OF BIRTH (ex. 01 Jan 2017)

<i>D</i>	<i>D</i>	<i>M</i>	<i>M</i>	<i>M</i>	<i>Y</i>	<i>Y</i>	

6. PLACE OF BIRTH

(For born in PHL: Municipality/City & Province
For born outside PHL: Country)

7. CIVIL STATUS

- SINGLE**
 MARRIED
 WIDOW/ER
 NULLIFIED / ANNULLED
 DIVORCED (with recognition by PHL Court)

8a. HOW DID YOU ACQUIRE PHL CITIZENSHIP?

- BY BIRTH**
 BY NATURALIZATION
 BY RE-ACQUISITION (RA No. 9225)
 BY ELECTION
 BY LEGISLATION

8b. DID YOU EVER LOSE YOUR PHL CITIZENSHIP? YES NO

8c. ARE YOU CURRENTLY A CITIZEN OF ANOTHER COUNTRY?
 YES NO

8d. IF YES, FROM WHAT COUNTRY?

8e. HAVE YOU SERVED IN ANY FOREIGN MILITARY? YES NO
If YES, what country?

9a. APPLICANT'S SPOUSE'S NAME:

9b. SPOUSE'S CITIZENSHIP

10. PRESENT ADDRESS:

11. PHILIPPINE ADDRESS:

12. e-MAIL ADDRESS:

13. TELEPHONE/MOBILE NUMBER:

14. FATHER'S DETAILS (of applicant)

Last Name:

15. MOTHER'S DETAILS (of applicant)

Last Name:

First Name:

First Name:

Middle Name:

Middle Name:

Citizenship (at time of applicant's birth)

Citizenship (at time of applicant's birth)

OFFICIAL RECEIPT/PAYMENT SLIP NO.:

DATE OF TRANSACTION:

16a. PERSON TO CONTACT IN CASE OF EMERGENCY:	16b. TEL/MOBILE NO. OF PERSON TO NOTIFY:
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17. HOW DO YOU WISH TO RECEIVE YOUR PASSPORT? PICK-UP BY MAIL (Pls. Provide Xpress Post Env.)

WAIVER OF LIABILITY

I waive any & all claims that may now and in the future have against, & the release & hold free from any responsibility or liability & agree not to sue the Philippine Consulate in Toronto or any of its officers & staff or its agents/representatives for any personal injury, expense, loss or damage that I may suffer or sustain as a result or by reason of the mailing of my passport/documents using the services of Canada Post or courier.

Mail Tracking No: _____ Signature: _____

DECLARATION OF APPLICANT

I HEREBY DECLARE AND AFFIRM that **1)** I am a Filipino Citizen. **2)** The information I provided in this application are true and correct. **3)** The supporting documents attached are authentic. **4)** I consent to the verification by the Philippine Government of the information I provided to establish my personal particulars, and further consent to issue its use for any lawful purpose. **5)** I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. **6)** I am aware that under the law, I am allowed to hold only one valid regular Philippine passport at a given time; **7)** I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. **8)** I understand and accept the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.

18. SIGNATURE OVER PRINTED NAME	19. DATE (ex. 01 Jan 2017)
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<p>PROOF OF CITIZENSHIP SUBMITTED</p> <p><input type="checkbox"/> BIRTH CERTIFICATE from Philippine Statistics Authority</p> <p><input type="checkbox"/> REPORT OF BIRTH from PHL Statistics Authority/PHL Embassy or Consulate (if born outside PHL)</p> <p><input type="checkbox"/> CERTIFICATE OF NATURALIZATION</p> <p><input type="checkbox"/> IDENTIFICATION CERTIFICATE of CITIZENSHIP</p> <p><input type="checkbox"/> ELECTION OF PHL CITIZENSHIP</p> <p><input type="checkbox"/> Others: _____</p>	<p>IDENTITY DOCUMENT SUBMITTED:</p> <p><input type="checkbox"/> COMELEC Voter’s ID</p> <p><input type="checkbox"/> LTO Driver’s License</p> <p><input type="checkbox"/> Professional Regulatory Commission ID</p> <p><input type="checkbox"/> Unified Multipurpose ID (UMID)</p> <p><input type="checkbox"/> GSIS / SSS ID</p> <p><input type="checkbox"/> Senior Citizen’s ID</p> <p><input type="checkbox"/> Permanent Resident Card</p> <p><input type="checkbox"/> Others: _____</p>	<p>OTHER SUPPORTING DOCUMENTS:</p> <p><input type="checkbox"/> Marriage Certificate from PHL Statistics Authority</p> <p><input type="checkbox"/> Report of Marriage from PHL Statistics Authority (if married outside PHL)</p> <p><input type="checkbox"/> Voter’s Registration Record</p> <p><input type="checkbox"/> Court Order</p> <p><input type="checkbox"/> NBI Clearance</p> <p><input type="checkbox"/> Others: _____</p>
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PROCESSOR’S SIGNATURE:	WATCHLIST VERIFICATION:	SIGNATURE OF APPLICANT/REPRESENTATIVE TO RECEIVE NEW PASSPORT:
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REMARKS:	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center; padding: 5px;">SIGNATURE</td> </tr> <tr> <td style="width:50%; padding: 5px;">ENCODER:</td> <td style="width:50%; padding: 5px;">SIGNING OFFICER:</td> </tr> </table>	SIGNATURE		ENCODER:	SIGNING OFFICER:
SIGNATURE					
ENCODER:	SIGNING OFFICER:				

END

THIS FORM IS NOT FOR SALE

NEW Passport Application (ADULT) FORM No. 1 – ENGLISH
E-PASSPORT APPLICATION

Filipino citizens are entitled to a Philippine passport. Filipino citizens who have acquired Canadian citizenship are eligible to apply for a Philippine passport **AFTER** re-acquisition of their Philippine citizenship under RA 9225.

PERSONAL APPEARANCE IS REQUIRED FOR PASSPORT APPLICATION. PLEASE COME **IN PROPER BUSINESS ATTIRE** (WITH COLLAR AND SLEEVES). APPLICANTS WILL BE REQUIRED TO TAKE OFF THEIR EYEGLASSES, CONTACT LENSES AND/OR FACIAL PIERCINGS DURING PHOTO, BIOMETRIC AND DATA CAPTURE. FACIAL EXPRESSION SHOULD BE NEUTRAL (NO HEAVY MAKE-UP, EYELINER OR FALSE EYELASHES) WITH MOUTH CLOSED. EARS SHOULD BE MADE VISIBLE AND FOREHEAD MUST BE CLEARED (BANGS SHOULD NOT COVER FOREHEAD OR TOUCH THE EYEBROWS).

I. NEW PASSPORT

PROCESSING TIME: APPROXIMATELY 6 – 8 WEEKS

General requirements:

- A. Duly accomplished passport application form
- B. Original and photocopy of one of the following: Applicant's valid Permanent Resident Card/Work Permit, Dual Citizenship Certificate (Order of Approval/Identification Certificate/Oath of Allegiance), valid Confirmation of Permanent Residency (*for newly landed immigrant*), or valid Tourist Visa to Canada, whichever is applicable.
- C. PSA/NSO Original Birth Certificate in Security Paper
- D. At least one (1) valid identification document, and
- E. Other supporting document as may be necessary (i.e. Philippine Statistics Authority (PSA) / National Statistics Office (NSO) **Marriage Certificate**, if married and using married surname, etc.)
- F. **If married in the Philippines** - Original NSO Marriage Certificate
- G. **If married outside of the Philippines**– copy of the Report of Marriage duly authenticated by the PSA/NSO

Fee: CAN\$81.00

****PSA/NSO Website - www.ecensus.com.ph**

Change of name from married to single:

Due to death of spouse:

- Requirements **A, B, C, D & F** or **G**, plus
- H. Death certificate from PSA/NSO of the deceased husband; or Court Order for presumptive death.

Fee: CAN\$81.00

Due to Annulment/Divorce: (those recognized under Philippine Laws)

- Requirements **A, B, C, D & E** or **F**, plus
- I. Duly authenticated copy of annulment/divorce decree/order* and NSO-issued Marriage Certificate with the annotation on the annulment/divorce;
- *Divorce should be duly recognized by a Philippine Court

Married applicants who opt not to use husband's surname (This is allowed if husband's surname has not been used before.):

- J. Affidavit that applicant has opted to use maiden surname.

II. REPLACEMENT OF LOST PASSPORT

(Please take note that there will be a **15-day verification period** prior to the processing of application for replacement of lost valid passport. Applicant must first submit the passport application form together with the police report and affidavit of loss to commence the 15-day verification period. Applicant will be required to come back to the Consulate for biometric data & photo capture after the 15-day verification.)

Requirements **A, B, C, D**, plus

- K. Police Report (if lost passport is still valid) from your locality. Those within Toronto Police Service, proceed to 40 College Street, Toronto, M5G 2J3
- L. Affidavit of Loss (may be accomplished at Philippine Consulate General for separate fee of CAN\$33.75)
- M. Original PSA/NSO issued birth certificate.
- N. Original PSA/NSO issued marriage certificate (for married applicants)
- O. Photocopy of latest/lost passport, if available
Additional Requirements (if applicable) **D or E, F, G, H, I, J**

Fee: CAN\$202.50 for lost e-passport/CAN\$121.50 for lost MRP or green/brown passport; CAN\$33.75 for the Affidavit of Loss

IV. PASSPORT RELEASE

New passport will be available approximately 6-8 weeks after date of application. Applicant may send a representative with a valid ID and photocopy thereof with a letter of authorization bearing the applicant's signature if he/she cannot personally claim the new passport (please refer to the reminder in the Claim Slip that will be given) **or** may provide a self-addressed prepaid return envelope (If through Canada Post with a signature on delivery sticker) for mail option. The Consulate will **NOT** assume responsibility for passports/documents that may be lost in the mail.

V. MODE OF PAYMENT

Applicants may pay the exact amount in cash or by money order/bank draft payable to the Philippine Consulate General. **Personal cheques, credit & debit cards are not accepted.**

Note: For further information please email us at passport@philcongen-toronto.com or call (416) 922-7181 ext. 2786 or visit our website at www.philcongen-toronto.com.